



November 11, 2016

Dear supporters of Texas A&M Galveston,

The Texas A&M University Galveston and Texas A&M University Maritime Academy Career Services office cordially invites your organization to participate in our Spring 2017 Career Fair. This event will be held on **Friday, March 24, 2017 in our Gymnasium from 10:00 p.m. to 2:00 p.m.** Our event registration fee is \$125.00 to participate. Breakfast and lunch for 2 representatives, parking and assistance with you booth set-up will be provided.

For your convenience, you may register on-line with credit card at www.tamug.edu/career and click on the career fair option to register.

1. Go to www.tamug.edu/career and click on the Career Fair option
2. Select the Online Registration option and complete/submit the requested information
3. Select the Pay Online option: TAMUG Career Services – Career Fair Storefront (will be in blue text)
4. Click the Career Fair Registration Fee icon and Add to Cart, proceed to Checkout
5. Enter Contact Information, select Continue
6. Enter Payment Information, select Continue
7. Payment information will appear on Registration Confirmation page

Employers may also pay by check if preferred.

The Spring Career Fair is an outstanding opportunity for you to meet with high quality candidates that will be able to make significant contributions to your organization as interns or full-time employees. By attending our Career Fair, you will have the opportunity to visit with collect resumes and interview students, soon-to-be graduates and former students.

Each employer will be furnished a table in the Gymnasium. We can arrange electricity and wall space for larger displays if necessary—please check the appropriate box on the RSVP form. Be sure to bring ample supplies of information regarding your organization.

We hope your participation in our Career Fair will have a positive impact on your future recruiting efforts. As space is limited, please register by March 10, 2017. We look forward to having you with us. If you have any questions, please contact Ken Bailey at (409) 740-4725 or baileyk@tamug.edu for more information.

Sincerely,

A handwritten signature in black ink that reads 'Ken Bailey'.

Ken Bailey